**Louisiana Commission on Addictive Disorders (LCAD)**

**July 2014 Minutes**

July 8, 2014

1:03 p.m.

**Commission Members Present:**

* Kerri Cunningham
* Freddie Landry
* Kathleen Leary
* Anthony Wick

**Commission Members Absent:**

* Lana Bel**l**
* Shelly Mockler
* Jon Lance Nickelson
* Michael Slocum
* Dr. Susan Tucker

**Commission Members Present By Conference Call:**

* Tom Lief
* Damon Marsala

**OBH/HQ Staff Attending:**

* Kenneth Saucier, OBH Director of Regional Services
* Carol Foret, OBH Program Manager 1-A/DHH
* Dawn Diez, Partnerships for Success Program Director
* Dr. Leslie Brougham-Freeman, Director of Prevention

**OBH/HQ Staff Present By Conference Call:**

* Dr. Rochelle Head-Dunham, Interim Assistant Secretary

**OBH/HQ Staff Absent:**

* Quinetta Womack, OBH Director of Adult Residential Services

**GUESTS IN ATTENDANCE:**

* Marolon Mangham, LASACT
* Melanie Roberts, NAMI Liaison

**I. SERENITY PRAYER & ROLL CALL**

Freddie Landry called the meeting to order and Kathleen Leary led the Commission members in the Serenity Prayer. Carol Foret conducted roll call.

**II. APPROVAL OF THE MAY 2014 MINUTES**

Committee members were provided a copy of the June 2014 meeting minutes. Ms. Landry called for a motion to approve the June 2014 meeting minutes. Dr. Tony Wick made a motion to approve the minutes. Kathleen Leary seconded the motion. All were in favor, and the motion passed to approve the June 2014 minutes.

**III. PREVENTION UPDATE, DR. LESLIE BROUGHAM-FREEMAN, DIRECTOR OF PREVENTION**

The prevention update was shared with the Commission members during the Partnerships for Success Grant presentation by Dr. Leslie Brougham-Freeman.

**IV. OLD BUSINESS**

* **UPDATE ON ADDICTIVE DISORDERS AND THE LOUISIANA BEHAVIORAL HEALTH ADVISORY COUNCIL (LBHAC)**

Melanie Roberts, LBHAC Liaison, provided the Louisiana Commission on Addictive Disorders (LCAD) with an update on the actions taken during the LBHAC’s Planning Committee meeting held on Monday, June 23, 2014 in Baton Rouge, LA. Ms. Roberts also provided everyone a handout that summarized these events. The following information was shared:

* The Establishment of the Regional Advisory Council (RAC) Policy that was created by the Office of Mental Health is now null and void.
* This new policy will charter and give the RAC its purpose. It will identify the goals and guidelines of what is expected of the RAC, what it’s supposed to do and how to elect its representatives to the State council. It will also require all Chairs of the RACs to attend an annual training.
* Approval of the newly created policy will be sought from the current RACs, each of the LGE’s Executive Directors and Executive Boards. The Local Governing Entities (LGEs) will then be asked to follow the new RAC policy.
* If the new RAC policy is adopted, a proposal will be made to OBH to include information regarding the RAC’s in the LGE’s contracts.
* There is a possibility in the future that the RACs may be renamed. This possible name change is a result of recommendations received from the LGEs. The LBHAC will ultimately be responsible to rename the RAC should a name change take place.
* A request was made for the contracts between OBH and the LGEs to include a reference to the RAC, so that LGEs will have guidelines on establishing a RAC from OBH.
* LGEs are supposed to set aside $5,000.00 annually to fund their RACs, but there is no language stated to verify this requirement or guidelines for the administration of these funds.
* Mark Thomas informed members of the Planning Committee that he will be appointing several LCAD members to its standing committees.
* A discussion was held related to quorum issues and requirements in LBHAC’s bylaws on committee membership. A vote was taken and the voting members were in favor of removing the requirement that “all members are required to participate on a committee” and that “committee members must serve on a specific committee based on his or her membership classification.”
* The next LBHAC’s Committee on Planning is scheduled for Monday, July 14, 2014 in Baton Rouge, in the Bienville Building in the OBH Conference Room 475 at 11:30 a.m.
* The LCAD members were invited to attend the next LBHAC quarterly meeting to be held on Monday, August 4, 2014 in Baton Rouge, in the Bienville Building in Conference Room 118. Ms. Roberts went on to say that this is an open invitation the LCAD members to attend LBHAC’s Quarterly meetings.
* **REPORT FROM COMMISSION MEMBERS ON RAC ACTIVITIES/TRAINING**

Commission Members had no reportsto shareon RAC Activities/Trainings attended.

* **STRATEGIC PLANNING – OCTOBER 2014**

Dr. Rochelle Dunham recommended the Commission should move forward with the project to update the LCAD’s current strategic plan. Dr. Dunham recommended or pointed out:

* the Commission start working to update its strategic plan even though all Commission seats are not filled and it still has inactive members,
* that Carol Foret remind her to follow-up with Cindy Rives to determine if funding is available for overnight lodging for the LCAD members,
* an OBH staff person help facilitate the project. She did not feel funding was available to hire a facilitator. Dr. Leslie Brougham-Freeman and Dawn Diez were recommended to facilitate the project due to their strategic thought process, but Dr. Dunham would have to check their availability.
* that Carol Foret remind her to contact both Dr. Leslie Brougham-Freeman and Dawn Diez to determine their availability to facilitate updating LCAD’s strategic plan and to confer with their supervisor, Jody Levinson-Johnson, for other possible staff who could help facilitate this project.
* the structure/environment of treatment services is very different from the time period the current strategic plan was developed, ten years ago. LCAD will need to start over to develop it goals and priorities in this area.
* that Carol Foret scan the current LCAD strategic plan and email it to all of the Commission members. Dr. Dunham also recommended Freddie Landry and the assigned OBH staff facilitator(s) meet prior to the project to plan the meeting and determine the best use of their time.

The project is tentatively scheduled for Tuesday, October 21, 2014. Carol Foret was instructed to reserve Conference Room 173 in the Bienville Building for two days. Ms. Foret was also asked to survey the Commission members to determine any schedule conflict for the October 21, 2014 date.

**V. NEW BUSINESS**

* **REPORT FROM THE OFFICE OF BEHAVIORAL HEALTH (OBH) - Dr. ROCHELLE DUNHAM, OBH ASSISTANT SECRETARY**

Dr. Rochelle Dunham informed the Commission that OBH’s portion of the Request for Proposal (RFP), the procurement process, for the new Statewide Management Organization (SMO) has been completed. The RFP is now with OBH’s Contractual Review Section and then it will be reviewed by OBH’s Legal Section to make adjustments as needed.

The OBH RFP process timeline requires it to be published by Monday, August 11, 2014. OBH is hoping to award the SMO contract by the end of 2014. There will be a one or two month implementation phase once the contract has been awarded. The new contract for the SMO is to begin by March 1, 2015.

There were a lot of changes to the RFP, which were based on lessons learned from the first contract. This new contract will be for three (3) year period.

Substance Abuse Prevention and Treatment (SAPT) Block Grant requires that States report out on concerted efforts to have in place a policy to address cultural and linguistic competencies. Jody Levinson-Johnson has been assigned to develop the policy and procedures as well as protocols for training staff on cultural and linguistic competency for the OBH Section. OBH is putting a couple of initiatives in place to address this issue, such as launching a Lunch and Learn Series for OBH internal staff on a list of topics that are generated from within the office. Subject matter will be delivered by experts from within the office to enhance the knowledge across OBH. One of the Lunch and Learn Series will include cultural and linguistic competencies. Beyond this first step, culturally competent language will be infused into many of OBH’s documents and requirements that define what OBH is about.

* **PARTNERSHIPS FOR SUCCESS GRANT – DAWN DIEZ, PARTNERSHIPS FOR SUCCESS PROGRAM**

Dr. Leslie Brougham-Freemen introduced Dawn Diez to Commission members and guests. She and Ms. Diez provided the Commission members an overview on the Louisiana Partnerships for Success (LaPFS) Grant. LCAD members were provided the following information about the grant:

1. a basic LaPFS Fact Sheet,
2. it’s a five (5) year project,
3. awarded $11.3 million dollars,
4. breakdown of the funding requirements,
   1. $150,000 annually to support the State Epidemiology Workgroup Efforts,
   2. 85% annually to support high need communities/parishes,
   3. 15% annually to support state level administration,
5. overview of the requirements for the Federal Strategic Prevention Framework (SFP) - Partnerships for Success (PFS) Award,
6. Prevention priorities targeted by Louisiana Partnerships for Success (LaPFS),
7. selecting the High Need Communities,
8. LaPFS Approaches,
9. goals of the LaPFS,
10. 10 major components of the LaPFS,
11. Prevention Infrastructure Support.

Once the presentation concluded Dr. Brougham-Freeman and Ms. Diez opened the floor up for questions and/or comments.

Dr. Tom Lief raised questions on how cultural and cultural competency was addressed within the structure of this grant. Dr. Freemen reported this grant was developed by selecting and working with partners who are involved in the communities they serve; therefore, she’s confident the different cultural needs within the communities being served were represented. In order for the program’s intent to be achieved, everyone’s voice must be included during the development process. While crafting this grant the communities input was sought and received, so the different cultures within the communities were recognized and heard. The needs of the local communities were also obtained from the representatives of each LGE (local governing entity) who participated in the development of the Partnerships for Success Grant.

Dawn Diez added that part of the Learning Communities is to bring cultural competency education to the coalitions at the local level, to ensure they are mindful of different cultures in their particular area and to bring those individuals to the table.

Dr. Rochelle Dunham also responded to Dr. Tom Lief’s question regarding cultural and cultural competencies, specifically its relevance in the Office of Behavioral Health (OBH). Dr. Dunham felt OBH needs to do a better job of addressing cultural and linguistic competency. Cultural and cultural competencies are intimately interwoven into who people are and needs to be considered as OBH attempts to help change the lives of people. She made two important points:

1. The BLOCK Grant requires that states report out on the concerted efforts they have in place to address cultural competencies. Therefore, OBH will be launching a couple of lunch and learns sessions for its internal staff on a series of topics that will be generated from within OBH and will be delivered by subject matter experts from within the office. One of the lunch and lean sessions will include cultural and linguistic competency.
2. Many of the documents and requirements that define what OBH is about will be revised to infuse this type of language. Jody Levison-Johnson will be assigned to develop policy, procedures and protocols to train staff on cultural and linguistic competency. The current OBH mission is to address cultural competency.

Freddy Landry wanted to know if there were funds through the LaPFS Epidemiology budget to facilitate survey participation in the different parishes particularly Orleans Parish and if data members of the Greater New Orleans Drug Demand Reduction Coalition (GNODDRC), which she is a member, could be invited to join the Epidemiology Workgroup within the LaPFS. She went on to say the Coalition has a few recommendations to improve the CCYS participation rate, which were to revise parts of the survey to make it more user friendly and possibly have the survey available electronically. Dr. Leslie Brougham-Freeman responded that the Partnerships For Success Program would consider her recommendation.

Kerri Cunningham wanted to know what is being provided and/or interventions being put in place to achieve the stated program goals. Dr. Brougham-Freeman informed the Commission that:

1. there will be a series of learning communities,
2. each of the high needs communities (HNC) will develop a plan unique to their area,
3. LGEs are responsible for determining the HNCs in the parishes they serve,
4. every LGE’s HNC Program will be funded to include standard start-up costs,
5. funding for each HNC’s plan will be data driven and based upon their:

* identified needs and
* particular strategies to be addressed

1. funding each HNC’s plan instead of equally funding each HNC Program is a way to ensure funding matches the strategies of each HNC program,
2. The HNC Program Plan is to be submitted annually and funding for that year will be based on the plan submitted.

Dr. Rochelle Dunham started a discussion on the strategies used by the Prevention Section within OBH to ensure set aside Federal SAPT Block Grant funds are not being used for mental health promotions as well as a discussion on strategy ideas on how to address mental health promotions within OBH to provide guidance and/or the integration in theory and policy topically employed by Prevention.

Dr. Dunham went on to say the work being conducted by Prevention is really important in helping the LBHAC evolve into a council that addresses the needs for addiction and mental illness by incorporating the tenants of wellness and promotes health. She pointed out its important for Prevention to take the lead on this educational effort. Ms. Brougham-Freeman reported a daylong training was held for the LBHAC at the State level and her staff also conducted a full day of Regional Prevention Trainings in each of the LGEs. A large amount of time was spent on the topic of shared risk factor scenarios and how they are related during these trainings.

Dr. Dunham stated it will take large scale educational effort/trainings by Prevention to change people’s ideas, understanding, perception, their lifelong view of how illness presents itself and what their (LBHAC) roll is in shaping it. Prevention will need to take the lead and a more sustained approach that requires providing these trainings on this subject on a regular basis. The training Prevention previously provided to the LBHAC and the local RACs was eye opening. Thinking through what needs to happen in an organized way so that OBH can change those perspectives is really important work if the LBHAC is going to be a behavioral health council. Dr. Dunham concluded the LBHAC is still very much a mental health council and if the perspective is going to change on the scope of illnesses OBH treats, it’s going to need education provided by addiction professionals. Prevention will have to play a big role in facilitating a change in LBHAC’s current perspective. Prevention needs to think through a sustained model of change that is necessary to employ in order for people to even begin to talk the language of sustained recovery, promotion and prevention in a meaningful way.

Freddie Landry stated that this grant is a great opportunity to engage the regional LGE RAC’s and help them to get involved in prevention work at the local level. This is a great way to engage the RACs and bring them into the whole process. Dr. Dunham stated it that would be wonderful if OBH could use this grant as the vehicle to get this work done.

Ms. Landry indicated both Dr. Brougham-Freeman and Dawn Diez could make this same presentation at one of the future LBHAC meetings to let the rest of the State know what is happening. Melanie Roberts will include OBH Prevention on the LBHAC’s agenda for next month.

* **ADRA/LASACT MONTHLY REPORT (OPTIONAL)**

Marolon Mangham reminded Commission members that the LASACT Conference will be held in New Orleans, LA on August 3 through 6, 2014, at the Astor Crowne Plaza Hotel.

**V. Next Commission Meeting**

The next meeting of the Louisiana Commission on Addictive Disorders was discussed, and the date, time, and location were set. The next meeting will take place during the LASACT Conference in New Orleans at the Astor Crowne Hotel, from 2:00 p.m. to 4:00 p.m. on Tuesday, August 5, 2014.

**VI. Adjournment**

Freddie Landry called for a motion to adjourn the meeting. Dr. Tony Wick made the motion to adjourn, and Kathleen Leary seconded the motion. All were in favor, and the motion passed to adjourn the meeting at 2:55 p.m.